

CITY OF LAKE FOREST
LOT LINE ADJUSTMENT
CHECKLIST

CHECKLIST ITEM

1. Deposits: Map Checking \$2000.00
2. Application for Lot Line Adjustment (completed, signed and notarized by record owners), Exhibit A (legal description), Exhibit B (map including legend), and Site plan (showing existing structures and easements).
3. Applicant shall provide evidence that establishes the subject property as legal parcels.
4. Letter Transmittal/Request, addressed to the Director of Public Works/City Engineer and copied to the Director of Development Services, that includes:
 - A. Reason for requesting a Lot Line Adjustment;
 - B. Existing zoning on the property;
 - C. Required building site area per zoning;
 - D. Proposed building site area on each parcel.

Submit to the Public Works Department:

- A. Ownership Guarantee from Title Company;
- B. Completed Grant Deeds;
- C. Completed Preliminary Change of Ownership Report.

WHEN RECORDED, MAIL TO:

**CITY OF LAKE FOREST
DEPT. OF PUBLIC WORKS/ENGINEERING
25550 COMMERCENTRE DRIVE
LAKE FOREST, CA. 92630**

(Space above for Recorder's use)

**APPLICATION FOR
LOT LINE ADJUSTMENT**

Record Owners:

Parcel(s):

Name:

Address:

Day Phone:

I/We hereby certify that: 1) I am/We are the record owner(s) of all parcels proposed for adjustment by this application; 2) I/We have knowledge of and consent to the filing of this application; and 3) the information submitted in connection with this application is true and correct.

Signature(s) of Owner(s) of

Contact Person:

Address:

Day Phone:

This document consisting of pages was prepared by me or under my direction.

Name/LS:

Date

My registration/license expires

Reviewed and approved by:

THOMAS E. WHEELER, RCE 50549
Director of Public Works/City Engineer
City of Lake Forest
My license expires 6-30-2013

(RCE Seal)

EXHIBIT "A"

LOT LINE ADJUSTMENT

LL-_____

LEGAL DESCRIPTION

OWNERS	EXISTING PARCELS AP NUMBERS	PROPOSED PARCELS REFERENCE NUMBER
		SHEET __ OF __ SHEETS

EXHIBIT "B"

LOT LINE ADJUSTMENT

LL-_____

LOT LINE ADJUSTMENT MAP

OWNERS	EXISTING PARCELS AP NUMBERS	PROPOSED PARCELS REFERENCE NUMBER
		SHEET __ OF __ SHEETS

EXHIBIT "C"

LOT LINE ADJUSTMENT

LL-_____

SITE PLAN

OWNERS	EXISTING PARCELS AP NUMBERS	PROPOSED PARCELS REFERENCE NUMBER
		SHEET __ OF __ SHEETS